

November 24, 2003

Dear County Superintendents of Schools, Auditors, and Treasurers:

**NOTICE OF THE FIRST APPORTIONMENT FOR THE TARGETED
INSTRUCTIONAL IMPROVEMENT GRANT
FISCAL YEAR 2003-04**

This apportionment for the Targeted Instructional Improvement Grant (TIIG) Program, in the amount of \$642,200,000, is made from funds provided by Item 6110-132-0001 of the 2003 Budget Act (Chapter 157, Statutes of 2003). Estimated entitlement calculations for this advance apportionment are made by multiplying each local educational agency's (LEA's) prior year second period average daily attendance (P2 ADA) by the prior year rate which, if applicable, is increased by a cost of living adjustment (COLA). Since no COLA was provided in the 2003 Budget Act, the current year's estimated entitlement will remain at the same funding level as fiscal year 2002-03. Please note that the Legislature has appropriated \$95,397,000 in special TIIG funds for 2003-04 in Assembly Bill (AB) 1754 (Chapter 227, Statutes of 2003) that will be allocated in July 2004.

Total funding for TIIG for purposes of the 2003-04 entitlement and program requirements is a combined balance of funds appropriated in the 2003 Budget Act and AB 1754. Of this balance, approximately 88 percent is reflected in this apportionment while the remaining 12 percent will be allocated in the July 2004 special apportionment. Amounts for each LEA included for advance payment are listed on the enclosed schedule of apportionment. Final entitlement amounts are based on 2003-04 per-pupil funding, and will be calculated when 2003-04 P2 ADA is certified in June 2004. At that time, a final apportionment will be certified and the difference between the amount advanced in this apportionment and the per-pupil based final entitlement will be released. For more information regarding this process, please visit our Web site at www.cde.ca.gov/fiscal/categorical/program41.htm.

Warrants will be mailed to each county treasurer approximately four weeks from the date of this Notice. Income received for this program is restricted. For standardized account code structure (SACS) coding, use resource code 7045, Targeted Instructional Improvement Grant Program, and Revenue Object Code 8590, All Other State Income. For non-SACS coding, use Income Account 8590, All Other State Income. Indirect costs, limited by the LEA's approved indirect cost rate, may be charged to the program.

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If you have any questions regarding this apportionment, please contact Stel Cordano, Fiscal Consultant, Categorical Programs Unit, at (916) 445-6811, or via e-mail at scordano@cde.ca.gov or Julie Woonacott, Staff Services Manager I, Categorical Programs Unit, at (916) 323-1314 or via e-mail at jwoonacott@cde.ca.gov.

Sincerely,

A handwritten signature in black ink that reads "Jack O'Connell". The signature is written in a cursive style with a large, looped "J" and "O".

JACK O'CONNELL

JO:fz